

College Council Meeting Minutes

Date: 6.5.20 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: Zoom Video Conference

Attendees

Cynthia Risan – Committee Chair; Shalee Hodgson – Meeting Moderator; Laura Lundborg – Recorder; 80+ Participants – faculty and staff.

Topic/Item	Presenter	Meeting Minutes
Meeting Minutes and Supporting Material		Meeting minutes contain a summary of what was presented, group Q&A, and any commitments made at the meeting. The agenda packet contains supporting material presented.
Moodle 3.8 Upgrade and New Features	Katrina Boone & DW Wood	<p>Katrina shared a PowerPoint with new features and timeline for upgrade implementation.</p> <p>Many new features for both faculty and students, including interactive content and more accessibility.</p> <p>A video demo on creating content was played. PowerPoint presentation with video is filed on the College Council website.</p> <p>The upgrade is scheduled for June 16. Moodle will be unavailable until approximately 10am that day. Details can be found the Moodle faculty tab. Training test site will be available for faculty to use.</p> <p>Q: Will any features be removed? A: No, only new features added.</p> <p>Q: Will students have an orientation? A: Yes, a new Moodle 101 will be available. New students will take Moodle 101 as part of new student orientation.</p> <p>Suggested to make a note encouraging current students to re-review Moodle 101.</p>
Food Spending Policy	Jeff Shaffer	<p>The new policy on food expenditures was shared. It’s been approved the Budget Advisory Group and Budget Committee. Elizabeth Cole is leading a team has been working on the policy. If have comments, please contact Elizabeth.</p> <p>Group had questions that Elizabeth will track and provide answers on the Business Office website. It was suggested to add examples or FAQ to policy.</p>

<p>Food Spending Policy (continued)</p>	<p>Jeff Shaffer</p>	<p>Q: Does feeding student workers (peer mentors, ASG, tutors, etc.) count as feeding students? A: No, this policy is more about being a public employee. Q: Is this just meals, or does it include providing snacks for trainings? Q: What about refreshments for the STEM talks? A: If it has 50% public participation, it's okay. Q: Would that include advisory board meetings? Q: Where is this document going to be filed? A: On the Business Office website. Q: Is there a dollar amount associated with what we will be saving of the original \$300k food budget? A: The final budget goal for this was to save \$250,000. Q: Does it matter if it's grant funded? Like the STEM talks? Q: What about those employees that are working long hours and late hours that cannot really take a break to go purchase something for themselves?</p> <p>Elizabeth will address answers to questions with group and post online.</p>
<p>Program Reduction and Elimination</p>	<p>David Plotkin</p>	<p>David shared the project is on pause through summer, resuming next fall. With all that has happened, there is not time to get through the processes and collect feedback, such as the survey for community, College Council meetings, President's Council, etc.</p> <p>We do need to have an analysis available for next year's budget process, which will need to be complete by next winter. Need to incorporate public feedback and an appeal process.</p> <p>Q: We know there is feedback being collected, what is happening with the feedback? Do changes happen before it goes to the next step? A: Will not collect until fall, will share broadly and ask for advice on what to do with feedback. Could be in form of a workgroup or another method. Q: Is the rubric for program reduction in process, or is it available yet? A: There have not been many changes since last College Council. David will post the most recent version on the F:drive.</p>

<p>Program Reduction and Elimination (continued)</p>	<p>David Plotkin</p>	<p>Q: Why was the workgroup disbanded and required to have the associations say yes to re-establish it? The associations probably want the workgroup to continue.</p> <p>A: It felt appropriate to disband due to all that has happened this spring and to hold off until next fall. Will bring workgroup back together in fall.</p> <p>Comment: any representatives in the workgroup will need to go back to their associations to share and get feedback from them, to bring back to the workgroup. Will need to know the data, how it is going to be used, how the process will work for gaining voice of all, not just the person on the workgroup.</p> <p>Concerned with David promising a certain number of meetings, then not being able to complete that and deciding to disband; concerned that it was pushed aside to do the re-org.</p> <p>To allow time for full discussion, will need to schedule a separate meeting.</p>
<p>Diversity, Equity & Inclusion Strategic Plan</p>	<p>Jaime Clarke & John Ginsburg</p>	<p>The committee approved the plan on May 22. Will go before the Board this month. Once the Board has approved, Marketing is putting together the plan for the public.</p> <p>The Diversity, Equity, and Inclusion workgroups had their last meeting of school year and it was extremely emotional with all that has happened in recent days. It reinforced the commitment everybody involved in DEI is making.</p>
<p>CCC Back to Campus Workgroup</p>	<p>Tom Sonoff</p>	<p>Tom reviewed steps and timelines. Shared how work is being communicated out.</p> <p>Part-time faculty president stated that part-time faculty have not been involved in the workgroups and wanted it noted that they were not invited to join until just recently. Should have been included from start.</p>
<p>Curriculum Committee Annual Report</p>	<p>Scot Pruyn</p>	<p>The annual report on Curriculum Committee reviewed the committee mission/charge, what work has been done this year, and what is planned for next year. PowerPoint presentation with details is posted online.</p>
<p>Assessment Committee Annual Report</p>	<p>Elizabeth Carney</p>	<p>The annual report on Assessment Committee reviewed the committee mission/charge, what work has been done this year, and what is planned for next year. PowerPoint presentation with details and annual report are posted online.</p>

Shuttle Plan Update	Ray Atkinson	Ray shared the plans for the project. Equity was a key goal. There was strong student engagement throughout the project, even with everything moving to online due to COVID-19. Survey results were shared about how people utilize transportation and what they need. Came up with recommendations to increase shuttle access by adding stops between Harmony campus, Clackamas Town Center, and Oregon City campus.
Cultural Arts Committee	Kathleen Hollingsworth & James Eikrem	James and Kathleen shared an updated committee charter and requested approval to reinstate the committee beginning the 2020-21 academic year.
Association Reports 1. ASG 2. Classified 3. Part-time Faculty 4. Full-time Faculty 5. Administrative Confidential		<p>ASG – President Lanie Sticka – ASG is preparing for fall term. Summer grant applications are due today. The ASG office will be open the next two weeks so students can return and/or check out supplies.</p> <p>Classified – President Matt Larkin – the memorandum of addendum (MOA) related to COVID-19 working conditions is being finalized. The MOA related to furloughs through Work Share has been approved.</p> <p>Part-time Faculty – President Leslie Normandy – ISP 281 was reviewed and a new memorandum of understanding (MOU) is being negotiated related to paying part-time faculty for work that began while on contract and continues while off contract. The MOU related to COVID-19 working conditions is being finalized. Election results were shared. Final version of contract is almost complete.</p> <p>Full-time Faculty – Negotiating two MOUs. Election results were shared.</p> <p>Admin/Confidential – Amy Cannata will represent the group next academic year.</p>

Upcoming Meeting Dates	Time	Location
TBD	12:00 – 1:30PM	Zoom video conference
College Council Members		
College Council Members 2019-20: Cynthia Risan (Chair), Laura Lundborg (Recorder), Tara Sprehe (AFaC), Molly Burns (AFaC), Esther Sexton (AFaC), Scot Pruyun (AFaC), Andrea Vergun (AFaC), Darlene Geiger (AFaC), Bob Keeler (AS), Brian Puncocher (CS), Jennifer Miller (IEP), DW Wood (IEP), Dion Baird (ITS), Sue Caldera (TAPS), Ida Flippo (TAPS), Jarett Gilbert (TAPS), Sunny Olsen (TAPS), Josh Henson (TAPS), Joyce Gabriel (TAPS), All Association Presidents, All Deans		
College Council Minutes can be found at http://webappsrv.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings#body		